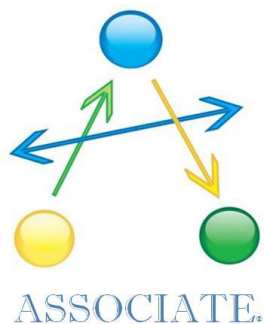


# Associate® Dictate Android Dictation



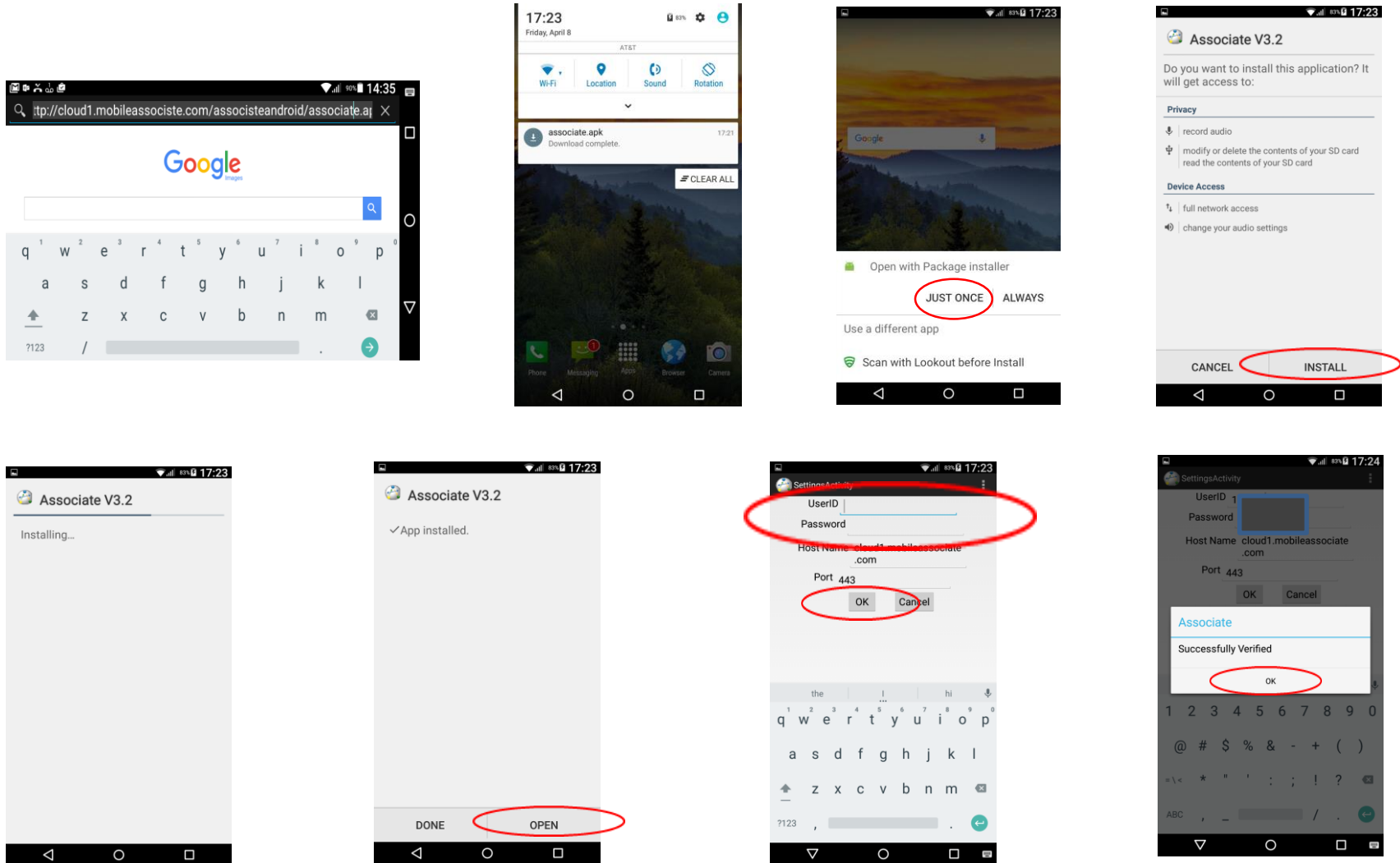
## Dictation Without Boundaries



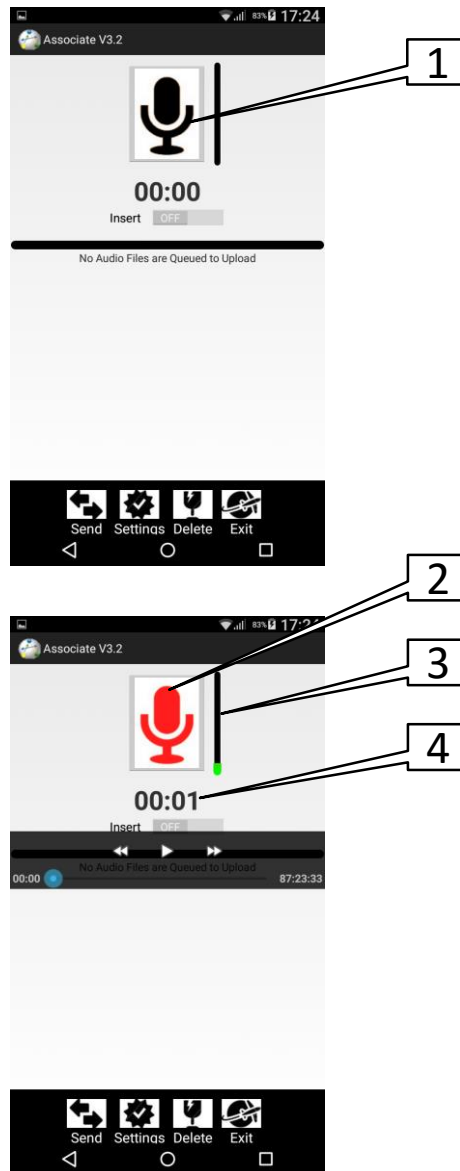
# Installing Associate on Android Device

To install Associate on an Android device, contact PortNexus to obtain a User ID and Password. From your device's browser insert the following URL and follow the on-screen instructions:

<http://cloud1.mobileassociate.com/AssociateAndroid/Associate.apk>

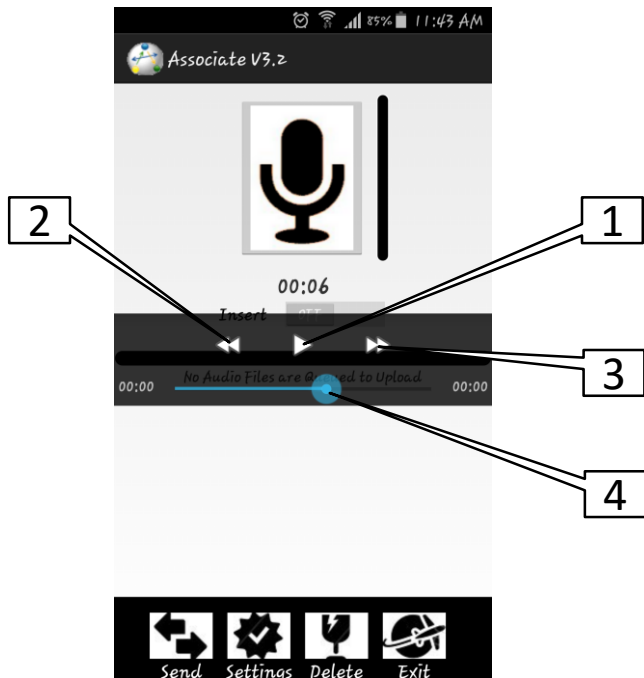


# Start Dictation



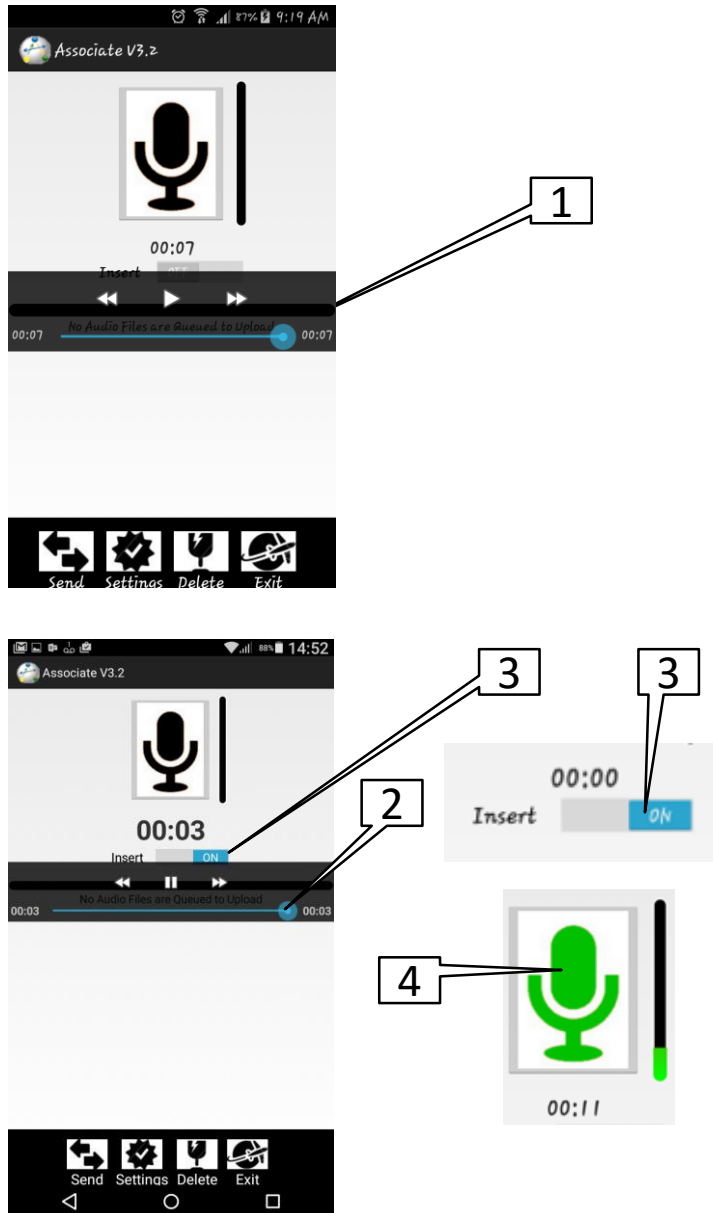
To perform a dictation, tap the **(1)** microphone icon. The **(2)** microphone icon will change from black to red when recording; the **(3)** volume meter will bounce up & down; and the **(4)** timer will start counting.

When finished dictating, tap on the microphone icon, which will change from red to black.



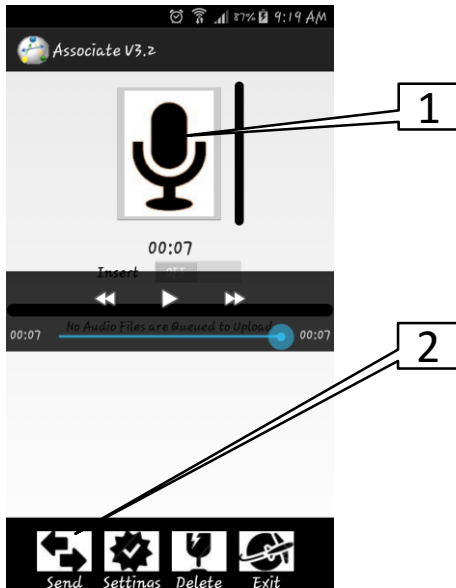
To review a dictation press the **(1)** play button. Tap the **(2)** rewind button to go back in 5 second increments. Tapping the **(3)** fast forward button will move the cursor to the end of the dictation.

Slide the **(4)** blue button on the time line slider to go back and forth.



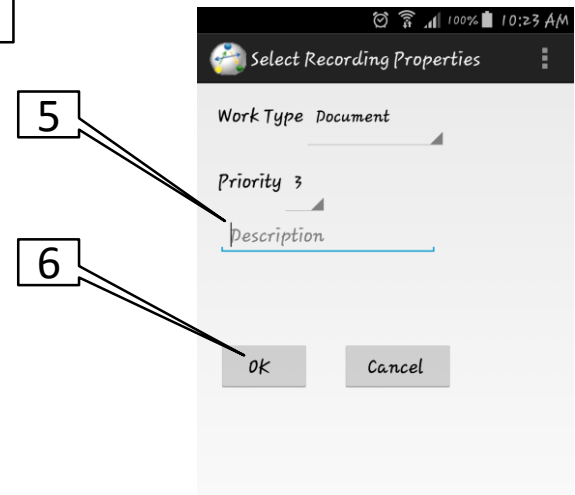
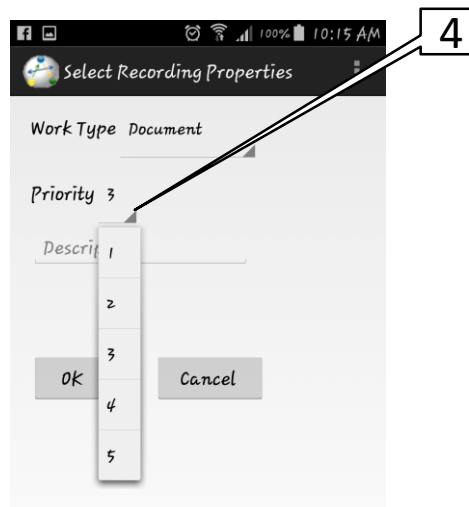
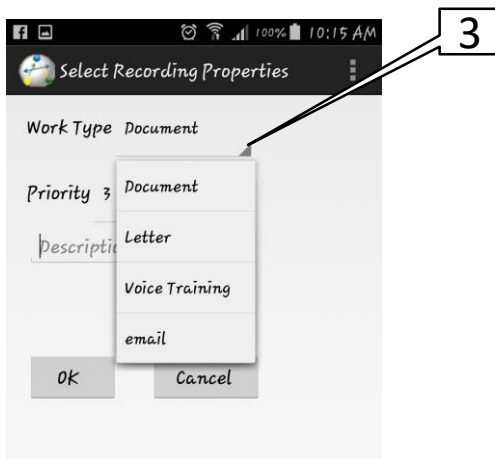
To add dictation to the end of the recording, either fast forward to the end of the dictation or slide the blue button on the time line slider to the far right position. Then press the microphone icon and record.

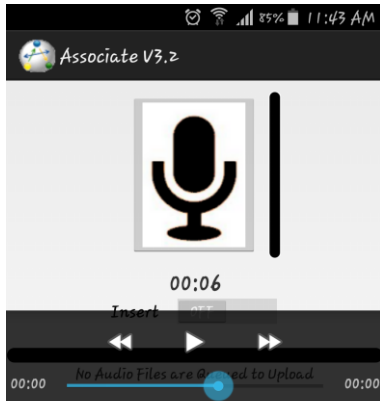
To insert dictation, go to the **(2)** desired position within the recording. Then, slide the **(3)** Insert button to the right; it will turn blue and indicate ON. Then, press the microphone icon, and begin speaking. Note the **(4)** microphone icon turns green while in insertion mode. When finished recording, turn OFF the Insert command.



When finished dictating, tap the **(1)** microphone icon. Next, press the **(2)** Send button. Select a **(3)** Work Type, a **(4)** Priority level, and a **(5)** brief Description of the recording if desired.

When finished, press **(6)** OK, and the recording will upload.

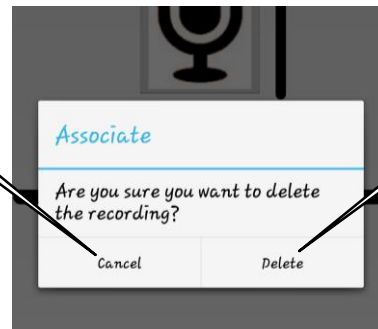
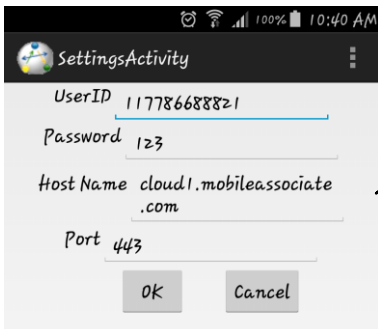
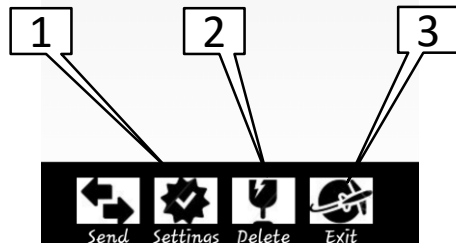




The **(1)** Settings button allows the update of the **(4)** UserID & Password.

Pressing the **(2)** Delete button will delete any unsent recording. Confirm or deny the deletion by pressing either **(5)** Cancel or **(6)** Delete.

Pressing **(3)** to Exit Associate. Confirm or deny this action by pressing either **(7)** Cancel or **(8)** OK.



# Contact & Support

Associate Dictate help desk

**Phone 877 885-4619 Ext. 0**

